



Admissions Checklist

STAR ID _____

STUDENT ID _____

Recover your login information at <https://starid.minnstate.edu>

- 1. Apply.** Complete our Online Application at www.southeastmn.edu/apply
 - You will be assigned a StarID and create a StarID password. Record them for future use, as this will become your login information for your email, student account, and computers on campus.
- 2. Submit Documents.** Visit www.southeastmn.edu/submitdocs for more information.
 - Submit a final High School transcript or GED diploma with your graduation/diploma date recorded
 - Request **official** transcripts be sent from colleges outside the Minnesota State College & University System
 - Submit records of your immunizations or verify your exemption
- 3. Assess Placement.** If your program requires English and/or math, let's find the course that is right for you.
 - Visit <https://www.southeastmn.edu/placement> to learn more about your course placement options
 - Submit your High School GPA, recent ACT, SAT, MCA, or ACCUPLACER scores, or proof of college credit as placement
- 4. Complete Online Orientation.** Go to <https://www.southeastmn.edu/orientation>.
 - Our Orientation will prepare you to join us at MSC Southeast; you will learn about our student resources, policies, and financial aid. Make sure to complete the Required Forms at the end of the Conclusion Section.
 - Once completed, you will receive a confirmation email within a business day with your advisor's information.
- 5. Register for Classes.** Reach out to your advisor to discuss courses and complete the registration process.
 - While some faculty may choose to advise students prior to, or outside of Advising Days, your advisor may suggest you attend an on-campus Advising Day to meet in person to discuss course options.
 - Find out when your registration window opens on our College Calendar at www.southeastmn.edu/Calendar.aspx
- 6. Financial Aid & Scholarships.** Learn about paying for college at www.southeastmn.edu/payingforcollege
 - Complete the FREE Financial Aid Application at www.FAFSA.gov to apply for federal and state grants and loans to help pay for educational expenses. The Federal School Code for MSC Southeast is **002393**
 - Learn about and apply for scholarships at www.southeastmn.edu/scholarships



Welcome to MSC Southeast! Congratulations, you are an MSC Southeast student! Here are a few more items to complete prior to joining us:

- Visit www.southeastmn.edu/current_student to access your Student Email, our online course platform D2L Brightspace, and learn about resources available to you as a student.
- Order your textbooks at www.southeastmn.edu/bookstore
- Get your Student ID Card at the **Information Technology Help Desk** on-campus
- Complete Sexual Violence Prevention Training

Following your course registration, you will be assigned to complete our Sexual Violence Prevention Training. Please find and complete the training at www.southeastmn.edu/D2L. *It is State Law to require this training for all students (online and visiting students included). If you have already completed the training at another Minnesota State College or University, you will not have to complete it again.*

Have a question? Contact us!

 enrollmentservices@southeastmn.edu  507-453-2700

Social Media. Follow us for important updates.



jb 08.02.2021