

**Connect to  
College**

**C2C  
Orientation**



**MINNESOTA  
STATE COLLEGE  
SOUTHEAST**

# What is the C2C program?

- Provides academically challenging college courses to qualified students without leaving their high schools
- Decreases the expense of a college education by offering college-level credit courses while still in high school
- Courses are taught by high school instructors with the collaboration of college faculty
- C2C courses follow the high school calendar

# What you and your parents need to know:

- C2C courses offer the same curriculum as courses held at MSCS in Winona, Red Wing, and online
- C2C courses are taught by qualified high school teachers who work in conjunction with a collaborating college faculty
- C2C courses have college-level rigor, depth and expectations

*\*For more information please see the [C2C Student/Parent Guide](#) and other resources at [www.southeastmn.edu/c2c](http://www.southeastmn.edu/c2c).*

# Want your parent involved in communicating with the college?

- **Family Educational Rights and Privacy Act (FERPA)**
- Southeast will not permit access to or release personal, identifiable information contained in student educational records without the written consent of each student to any third party (including parent/guardian, dependent, or spouse/domestic partner), except as authorized by FERPA or other applicable laws.
- If you would like to authorize to release your student information, you can find the Authorization to Release Student Info Form on the Student Forms page at [www.southeastmn.edu/current\\_student/forms/index.aspx](http://www.southeastmn.edu/current_student/forms/index.aspx).

# What types of courses are offered?

- Biology
- Construction/CNC
- Psychology
- Speech
- Math
- Chemistry
- English
- Literature
- History
- Sociology

- Courses are typically part of the MN Transfer Curriculum
- May also transfer to other colleges and universities, including Minnesota private colleges
  - Courses may lead directly to employment (Engineering/CNC Certificate)

# What are course expectations?

- Follow Southeast course outlines, objectives, outcomes, and assessments
- Maintain Southeast course rigor and depth for all assignments and testing
- As a general rule, for *each hour in class, allow two hours of time to study outside of class.*



# Southeast Student Handbook

- The Student Handbook is intended to help you navigate your college experience. These guidelines will help you understand the college's expectations for successful completion of your goals.

[https://www.southeastmn.edu/current\\_student/page.aspx?id=12110](https://www.southeastmn.edu/current_student/page.aspx?id=12110)

- Section A: College Information and Policies

- Data Privacy
- Preferred Name and Contact Information
- Americans with Disabilities Act (ADA)
  - Reasonable college accommodations

- Section B: College Services

- Student Health and Wellness
- Information Technology

# Southeast Student Handbook cont.

- Section C: Student Rules, Responsibilities and Rights
  - Student Code of Conduct and Academic Integrity
- Section D: Planning Your Academic Path
  - Drop/Add dates (PSEO Law, <https://www.revisor.mn.gov/statutes/cite/124D.09>)
    - If you register for a class and decide you no longer want to receive college credit, contact your high school teacher, counselor, or principal. You will need to log in to your e-Services account to complete the withdraw process. Contact the Director of Secondary Relations if assistance is needed in the process. If a student drops a class within the first 10 days, the course will not appear on the Southeast transcript.
    - After 10 days and up to 80% of the course, a dropped course appears as a “W” or ‘Withdrawal from Course’ grade on your college transcript and may affect your academic standing and future admission to other colleges.
    - Students may remain in the course and receive high school credit without college credit.
- Section E: Academic Success
  - Satisfactory Academic Progress
    - Cumulative GPA of 2.0 and 67% course competition
    - Academic Warning/Suspension
    - Impact on future Financial Aid

# Grading Information

## Grades

- No “+” or “-” are given in Concurrent classes
- “W” or “F” grades means earning no credit and could result in not graduating high school
- College transcripts will follow you for your entire college career
- Transfer course grades follows you to future colleges/universities

## Attendance

- In class attendance is important and could affect your grade

***Time-management is vital to your SUCCESS!***

# Student Resources

- Resources are available to aid in your success.
  - D2L (Southeast online learning platform): [www.southeastmn.edu/d2l](http://www.southeastmn.edu/d2l)
  - Student Life: [www.southeastmn.edu/studentlife](http://www.southeastmn.edu/studentlife)
  - Student ID, available at the IT Helpdesk: [www.southeastmn.edu/helpdesk](http://www.southeastmn.edu/helpdesk)
  - Student email: [www.southeastmn.edu/email](http://www.southeastmn.edu/email)
  - Tutoring and computers are available for use in the Academic Support Center (ASC):  
[https://www.southeastmn.edu/current\\_student/page.aspx?id=507](https://www.southeastmn.edu/current_student/page.aspx?id=507)
  - CareerForce: <https://www.careerforce.mn.gov>

## **Now I know what a C2C course is and what is expected, what if I am not sure I want to take it for college credit?**

- Immediately meet with your High School Instructor and Counselor
- If you no longer want to take the course for college credit, log in to your e-Services account to drop or withdraw from the course.  
(<https://eservices.minnstate.edu/registration/search/basic.html?campusid=261>)
  - Contact the Director of Secondary Relations at Southeast if assistance is needed.
- Students may remain in the course and receive high school credit without college credit.

# Forms

- As a PSEO/C2C student, information regarding your semester enrollment, academic performance and transcripts will be shared with your high school. By reviewing the C2C Orientation PowerPoint Presentation and enrolling in courses through the PSEO/C2C Program, you agree to adhere to PSEO/C2C and MSC Southeast policies.
- If you would like to authorize to release your student information, you can find the Authorization to Release Student Info Form on the Student Forms page at [www.southeastmn.edu/current\\_student/forms/index.aspx](http://www.southeastmn.edu/current_student/forms/index.aspx).
- ***Click here to complete required orientation:***  
<https://forms.office.com/r/mQmDRB6Ey7>

# Questions?



**Maurella Cunningham**

Director of Secondary Relations

Email: [C2C@southeastmn.edu](mailto:C2C@southeastmn.edu)

Phone: 507-453-1467

**Laura Noll**

Admissions Dual Enrollment Process Specialist

Email: [C2C@southeastmn.edu](mailto:C2C@southeastmn.edu)

Phone: 507-453-1434

**Connect to  
College**

**Registration  
for C2C  
Classes**



**MINNESOTA  
STATE COLLEGE  
SOUTHEAST**

Go to [www.southeastmn.edu](http://www.southeastmn.edu)  
Click on eServices



Accessibility About Us Directory Foundation D2L Email Quick Links eServices

MINNESOTA STATE COLLEGE  
**SOUTHEAST**

Search\_ Q

Academics Admissions Current Students Paying For College Workforce Education

**The first step is researching affordable colleges.**

**The next step is Southeast.**

# Choose your campus

## eServices

Log in to eServices to manage your student account. You are able to access:

- Online Course Registration
- Tuition Payments
- Financial Aid
- Grades
- Degree Audit (DARS)

For detailed, step-by-step directions, [download this PDF](#).  
(If you are a C2C student, please refer to the [C2C web page](#).)

### Terms and Conditions For eServices

By logging into eServices, you agree that you have read and understand the policies and procedures for responsibly managing your enrollment. You are agreeing to abide by the terms and conditions outlined in the Minnesota State College Southeast student handbook and College Catalog. These terms include but are not limited to the following:

- Student records are private. Do not allow anyone access to this site with your Star ID number and password.
- Registration in courses commits you to a **financial obligation**. Courses must be dropped prior to the posted deadline to receive a full refund of tuition and fees.
- Do **NOT** assume your courses will be dropped. If you no longer wish to be enrolled for the term, you should drop your courses before the posted drop deadline date.

By clicking a login button below, you indicate that you have read and agreed to the above [Terms and Conditions](#).

Red Wing eServices

Winona eServices

C2C (High School) eServices



Enter StarID and Password. Click the “Login” button.  
If you forgot your StarID or your password click  
“Need Login Help”.



Minnesota State College  
Southeast

Winona Campus  
1250 Homer Road  
Winona, MN 55987

507-453-2700

Toll-free:  
877-853-8324

Telecommunications Device for the  
Deaf:  
507-453-2785

Please login to continue.

The '\*' indicates a required field.

\* StarID:

[Need Login Help?](#) [Need an ID?](#) [Sign Up Now.](#)

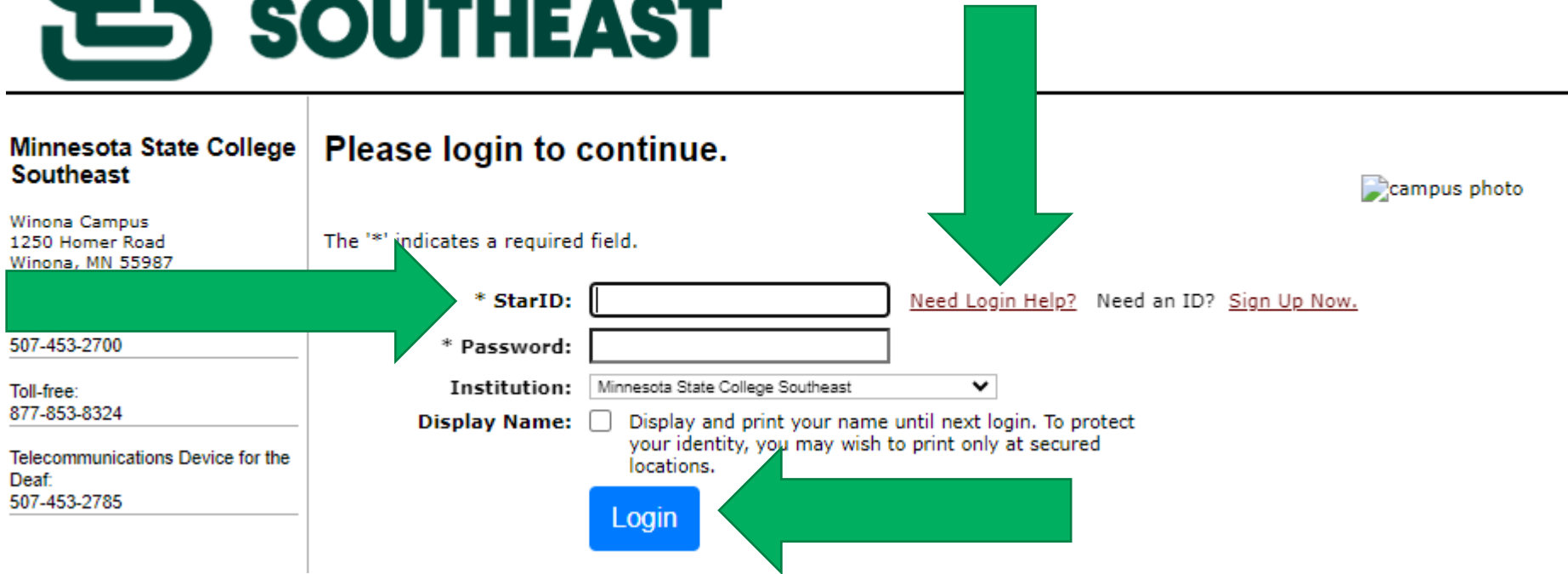
\* Password:

Institution:

Display Name:  Display and print your name until next login. To protect your identity, you may wish to print only at secured locations.

Login

campus photo



# Click on “Courses and Registration”



**Student e-services**

Dashboard

Home

Account Management

Courses & Registration

Academic Records

Financial Aid

Bills and Payment

Student Employment

Contact Us

## My Dashboard

Student ID 14713454 | [My Profile](#) | [Logout](#)

[Switch to Employee e-Services](#)

Welcome to Minnesota State Colleges & Universities eServices.

### Action Items

[Action Item Card]

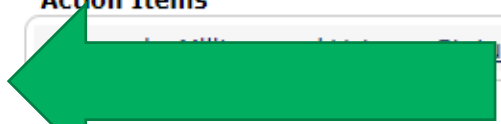
### Class Schedule

▼ Current Term: Summer 2024

School	Class	Days	Time	Bldg/Room
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▶ Next Term: Fall 2024

**Financial Aid - Academic Year 2024**



# On the Courses and Registration page click on “Search for a Course”



Student e-services	Courses and Registration
Dashboard	<a href="#">Search for a Course</a>
Home	<a href="#">Review My Plan</a>
Account Management	<a href="#">View/Modify Schedule</a>
Courses & Registration	<a href="#">Quick Add (Register)</a>
<a href="#">Search for a Course</a>	<a href="#">Registration Holds</a>
<a href="#">Review My Plan</a>	<a href="#">Registration Window</a>
<a href="#">View/Modify Schedule</a>	<a href="#">Registration Log</a>
<a href="#">Quick Add (Register)</a>	<a href="#">Course Outlines</a>
<a href="#">Registration Holds</a>	<a href="#">Course Placement</a>
<a href="#">Registration Access Code</a>	

# Campus: Select C2C in High School

## Semester: For courses starting August-December, use Fall; Courses starting January – March, use Spring



- Course Search
- Course Equivalents
- Non-Credit/Continuing Ed

### Search

\* Required field

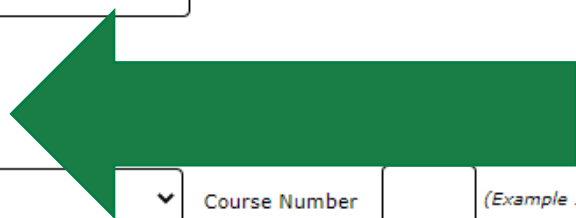
\* College/University

Campus

\* Semester

Subject  Course Number  (Example 1100)

Course ID #  (Example 004390)



Display  Open + Waitlist Eligible Courses  Open Courses Only  All Courses

Delivery Method  All  In Person  Completely Online  Blended/Hybrid  Mostly Online  Hyflex

[Expand/Collapse for Advanced Search](#)

Click on the Expand/Collapse for **Advanced Search Tab**

**Location Box (lower right):** Choose your high school from the drop down box

Click on **“Search”** (only courses offered at you HS will be on the list)

The image shows a screenshot of a web application's search interface. On the left is a vertical navigation menu with items like Home, Account Management, Courses & Registration, and Campus Links. The main area is titled 'Search' and contains several form fields: College/University (Minnesota State College Southeast), Campus (C2C in High School), Semester (Spring 2022 (Jan - May)), Subject, Course Number, and Course ID #. There are also radio buttons for 'Display' and 'Delivery Method'. A link labeled 'Expand/Collapse for Advanced Search' is highlighted with a green arrow. Below it are checkboxes for 'Days' and 'Times between'. Further down are fields for 'MN Transfer Curriculum Goal', 'Credit Type', 'Instructor', 'Begins after Date', and 'Honors Flag'. On the right side, there are fields for '# of Credits/Hours', 'Keyword Search', and 'Location'. A green arrow points to the 'Location' dropdown. At the bottom, there is a blue 'Search >' button and a 'Clear' button. A green arrow points to the 'Search >' button. A green arrow also points to the 'College' label in the navigation menu.

**Click on the add button (little plus sign on the left of the course name) for the course you want to add.**  
**-Click "OK" in the popup window**

[< Search](#)

[Continue to Review My Plan >](#)

### Search Results for Fall 2023

< prev 1 next > last >> Showing courses 1 - 2 of 2 50 per page

Filter by Instructor



Eq	Wishlist	ID #	Subj #	Sec	Title	Dates	Days	Time	Cr/Hr	Status	Instructor	Delivery Method	Loc
		000035	COMM 1218	25	<a href="#">College Speech</a>	08/21 - 12/15	n/a	n/a	3.0	Open	Lee, Erik	Completely Online-Asynchronous	
		000038	COMM 1218	26	<a href="#">College Speech</a>	08/21 - 12/15	n/a	n/a	3.0	Open	Lee, Erik	Completely Online-Asynchronous	

<< first < prev 1 next > last >> Showing courses 1 - 2 of 2 50 per page

eservices.minnstate.edu says

Course has been added to Wish List. Click "OK" to Review My Plan, or click "Cancel" to stay on this page.



# Click on the empty box to the left of the course Click "Register"



## Review My Plan

[New Search](#)

2023

Florida State College Southeast

Plan was last changed 4/20/2023 at 3:20 PM

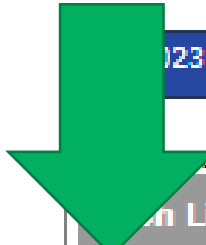
Course List (1)

Your registration window is currently open. Registration Window Close Date/Time: 8/25/2023 12:00 AM

<input type="checkbox"/>	ID #	Subj #	Sec	Title	Dates	Days	Time	Cr/Hr	Status	Instructor	Delivery Method	Loc
<input type="checkbox"/>	000035	COMM 1218	25	<a href="#">College Speech</a>	08/21 - 12/15	n/a	n/a	3.0	Open	Lee, Erik	Completely Online-Asynchronous	

Select Course(s) to proceed to Register

Refresh List



# Enter your Star ID Password Click “Register”



[< Review My Plan](#)

## Fall 2023

By confirming this registration, whether or not you have applied for accepted financial aid (grants, loans, scholarships), you are accepting any financial and academic obligations incurred as a result of this transaction. If you do not pay, your debt will result in my debt being referred to the State of Minnesota collection agency (Minnesota Department of Revenue, Collection Division) or another collection agency. If this happens, I agree to reimburse the fees of any collection agency, which may be based on a percentage at a maximum of 40% of the amount owed and all costs and expenses, including reasonable attorney's fees, incurred in such collection efforts.

I also authorize the college or university, and their respective vendors and contractors to contact me regarding my debt request, including repayment of my debt, at the current or any future number that I provide for my cellular phone or other wireless device using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

If you are degree seeking and want more information about graduation requirements, visit your college or university's web site.

Enter your StarID password and register:

ID #	Subj	#	Sec	Title	Dates	Days	Time	Cr/Hr	Grade Method	Instructor	Delivery Method	Loc
000035	COMM	1218	25	College Speech	08/21 - 12/15	n/a	n/a	3.0	Normal	Lee, Erik ✉	Completely Online-Asynchronous	📍

You have chosen to register for the courses listed above. **Please check with your academic advisor** to ensure selected courses apply toward graduation. If you have not been admitted to Minnesota State College Southeast, please keep in mind that not all courses may transfer or apply to another institution.

# Confirm your registration

Choose "View/Modify Schedule"

When your registration is complete, click on the Logout button located near the upper right corner of your screen.

Student ID | [Logout](#)

## Registration Results for Minnesota State College Southeast, Fall 2023:

### Credit Courses

Registration Successful

ID #	Subj	#	Sec	Title	Dates	Days	Time	Crds	Grade Method	Instructor	Delivery Method	Loc
000035	COMM	1218	25	College Speech	<a href="#">08/21 - 12/15</a>	n/a	n/a	3.0		Lee, Erik	<a href="#">Completely Online-Asynchronous</a>	

[View/Modify Schedule](#) Visit [Bills and Payment](#) to arrange payment.

Your **REGISTRATION** may be **CANCELLED** if payment requirements have not been met by the published due date. Please go to your college or university website at [http://www.southeastmn.edu/current\\_student/tuition.aspx](http://www.southeastmn.edu/current_student/tuition.aspx) for more information about your financial obligations. You will become obligated for all unpaid balances relating to courses for which you have registered **AT ANY MINNESOTA STATE COLLEGE OR UNIVERSITY** (even if you are not actually attending the classes at that school) unless you drop/withdraw from **ALL** your classes within the withdrawal period defined in Board Policy 5.12. You will be **BILLED** for any unpaid balances unless you take these actions. [Read summary of related Board policy.](#)

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**International Students:** full-time enrollment is required for you to maintain your F-1 immigration status. Failure to enroll full-time may affect your ability to remain in the United States.

